

MannaertsAppels' Privacy Statement

MannaertsAppels processes your personal data in accordance with applicable legislation. With this privacy statement we would like to inform you in detail about the ways in which we protect your privacy.

This privacy statement applies to all persons for which MannaertsAppels processes personal data. The most important categories of personal data processed by MannaertsAppels are:

- A. Personal data that are part of a file
- B. Other personal data, e.g. website visit, marketing information, images of surveillance cameras

Collecting data

MannaertsAppels collects data on the users of its website, such as domain, browser type, visited pages and IP-address. We cannot identify you with these data. Your IP-address can only be traced back as far as the name of your access provider or your company network. In addition, MannaertsAppels collects information that can be traced back to persons, but only if that is provided explicitly and voluntarily by yourself. This information may include your name, position, company address, email address, telephone number and data about your visiting behaviour as set out in these privacy terms.

Use of personal data

MannaertsAppels uses personal data for various purposes:

- for our lawyers to provide legal services to our customers;
- to meet statutory obligations such as the Counsel Act and the WWFT [Money Laundering and Terrorist Financing (Prevention) Act];
- to communicate with you;
- for marketing activities such as sending newsletters and invitations;
- for the security, use and improvement of our website;
- to improve the quality of our services;
- to recruit and select employees.

Sharing personal data

MannaertsAppels may need to give third parties access to personal data. This applies for example to:

- third parties who matter to our legal services, like opposing parties, courts, other lawyers, bailiffs, official bodies and government institutions;
- third parties like regulators to meet our statutory obligations;
- external suppliers like ICT suppliers and suppliers of communication services to whom we have outsourced support services.

The above parties will only be provided with personal data for the purposes set out in this Privacy Statement.

Third parties who receive personal data from MannaertsAppels may themselves be responsible for the processing of personal data. In that case, MannaertsAppels is neither responsible nor liable for the third party's processing of personal data. If a third party

processes personal data and acts on the request and instructions of MannaertsAppels, MannaertsAppels will conclude a processor's agreement with this third party that meets the requirements set out in the regulation (GDPR).

Principles

When processing personal data, MannaertsAppels is guided by several principles. The processing of data may be necessary to execute an agreement to provide legal services, or to meet a statutory obligation.

In some cases we will ask your explicit consent, e.g. in case of commercial communication and the use of certain cookies.

Finally, we also process personal data from a legitimate interest on our part, e.g. for internal control, effective communication and direct marketing. In these cases you will always be offered an opt-out option.

Retention periods

We never keep your personal data longer than required for the purpose for which we have collected and recorded them.

Cookies

To improve control and navigation on its website, MannaertsAppels uses cookies: small text files that are stored in your browser. With these cookies we collect the combined data of visits that we can use to analyse the numbers and types of visitors in various sections of our website.

During your first visit to our website, you will be asked to give permission for the use of cookies.

You can set your browser in such a way that no cookies will be placed during your visit to our website.

This privacy statement only applies to the use of cookies of mannaertsappels.nl and mannaertsappelsletselschade.nl. Any third party use of cookies is subject to their own privacy terms.

The following cookies are used on mannaertsappels.nl:

- PHPSESSID (functional);
- Language selection (functional);
- Google Analytics (analytical);
- Pinpoint (analytical).

Google Analytics

MannaertsAppels uses Google Analytics. The information obtained through Google Analytics is stored by Google on servers in the United States, to which the EU-US Privacy Shield treaty for exchanging personal data applies. Google can only pass on your personal data to third parties if the company is legally obliged to do so, or insofar as third parties process the information on behalf of Google. For more information on this subject please consult Google's Privacy Policy.

Privacy-friendly cookies are installed to be able to use Google Analytics. This does not require a visitor's consent.

Hyperlinks

We would like to point out that this website contains links to other internet sites to which in some cases no privacy statement applies.

Security

MannaertsAppels has taken technical and organisational measures to secure your personal data against abuse, loss, unwanted disclosure or unlawful processing. Based on applicable rules of conduct and professional practice, lawyers and employees of MannaertsAppels who have access to your data are obliged to observe confidentiality.

If you believe that your data is not properly secured or if there are indications of abuse, please contact us at info@mannaertsappels.nl.

Your rights

You can ask us to grant you access to the personal data that we have stored on you. You can also ask us to correct, complete, remove or shield your personal data when they are incorrect, incomplete, irrelevant, or processed in other ways that are in breach of the GDPR or a statutory regulation. You can send such a request to: info@mannaertsappels.nl.

Changes in the privacy statement

MannaertsAppels reserves the right to adjust or change this privacy statement at any time or for whatever reason. Any changes will be published on this website.

Questions

Do you have any questions or comments about the processing of your personal data via MannaertsAppels' website? Then please contact us at info@mannaertsappels.nl or by telephone: +31 (0)13-5838200.